



How to organise a Beach Clean in 10 Easy Steps – a teacher's guide

1. Visit our website and download this checklist (Well done! This box is ticked!)
2. Find out the owner of the beach you want to visit - see our list of Beach Managers.
3. Ask the owner – see our Beach Owner template letter. For a District Council this will be by emailing the person on our list.
4. Contact the local District Council about collecting the rubbish if the Beach Officer or Manager has not already done this – see the list of Beach Managers for contacts. You will need to be clear that you are a school collecting litter from the beach and you will need to have a conversation about what to do with the rubbish you collect.
5. Consult our Hints and Tips for a Safe Beach Clean sheet and complete a Risk Assessment for your Beach Visit. The Beach Manager or Owner will probably ask to see this. See our example for a template. Check your own school's guidelines on pupil-adult ratios and make sure you have some extra adult help. You should always follow your own school's policy about taking a class out of the classroom.
6. Find a copy of your school's Public Liability Insurance and email this to the Beach Manager or Owner. Print a copy and take it to your Beach Clean.
7. Use some of our lesson plans (available at zone.recycledevon.org) before you go on a Beach Clean to educate your class about and why they are doing the Beach Clean. There are also some fantastic beach resources available from organisations like the Marine Biological Association and Earthwatch Institute about what they might see when they visit.
8. Make sure your class are kitted out – ask our Waste Education Team to borrow our kit (email lucy.mottram@devon.gov.uk), which includes high vis jackets, gloves and small litter pickers for each young person.
9. Watch the weather forecast and hope for a sunny, dry day!
10. Enjoy getting your class out into the outdoor classroom – they will learn a lot and should come back buzzing from the experience! Make sure you or the young people write about it for your school website or class report

to advertise what you did. You could also share any photos to our Facebook page (@recycledevon) or tweet about it (#recycledevon), so long as you meet your own school's policies about sharing photos.